



Institute for  
**LAW ENFORCEMENT  
ADMINISTRATION**

**SCHOOL OF POLICE SUPERVISION**  
HOSTED BY TEXAS DEPARTMENT OF PUBLIC SAFETY  
**OCTOBER 16-20, 2017 / MODULE III**  
COURSE SCHEDULE

<b>Monday, October 16</b>	
8:30	<b>Media Relations</b> This session will deal with the role of information, and the management of public relations through the media. Practical exercises will be used to develop skills for drafting press releases, holding press conferences and responding to Freedom of Information requests. Participants will receive training in effective “on-camera” techniques for interviews and related media events.
11:30	Lunch (on your own)
12:30pm	<b>Media Relations</b> (continued)
3:30	Adjourn
<b>Tuesday, October 17</b>	
8:30am	<b>Honoring Boundaries</b> This block of instruction will define, identify and evaluate evidence of harassment. Participants will understand the organizational liability and supervisory responsibility; and will be able to develop steps to create an environment necessary to prevent harassment from occurring.
11:30	Lunch (on your own)
12:30pm	<b>Fair Labor Standards Act (FLSA)</b> This instruction focuses on the Fair Labor Standards Act governing public employees. Pertinent case law will be used to outline and discuss trends and court decisions affecting all aspects of this critical management area. Small group exercises will be employed to craft effective and defensible employment policies; supplemental training also covered the Sexual Harassment in the workplace course.
3:30	Adjourn
<b>Wednesday, October 18</b>	
8:30am	<b>Servant Leadership</b> This session is presented as an informal group-discussion based on the concepts developed by the Robert K. Greenleaf Center for Applied Ethics. It will emphasize increased service to others, a holistic approach to work, promoting a sense of community and the sharing of power and decision-making.
11:30	Lunch (on your own)
12:30pm	<b>Servant Leadership</b> (continued)
3:30	Adjourn
<b>Thursday, October 19</b>	

8:30am	<p><b>Statistics for Law Enforcement</b></p> <p>A review of basic statistical tools commonly employed by law enforcement supervisors and managers. In order to make this a “real world” experience, problems will be representative of data that law enforcement managers use on a daily basis. Also, included in this course is a refresher of basic math skills.</p>
11:30	Lunch (on your own)
12:30pm	<b>Statistics for Law Enforcement</b> (continued)
3:30	Adjourn
<b>Friday, October 20</b>	
8:30am	<p><b>Legal Issues: Case Law Update and Supervisory Responsibility</b></p> <p>This seminar provides insights on a range of personal and organizational responsibilities related to law enforcement supervision, with a special emphasis on supervisor liability. Additionally, students will receive a refresher in Arrest, Search and Seizure and Civil Rights Law.</p>
11:30	Lunch (on your own)
12:30pm	<b>Legal Issues</b> (continued)
3:30	Adjourn